

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the CORRAN HALLS,
OBAN
on WEDNESDAY, 12 JUNE 2019**

Present: Councillor Elaine Robertson (Chair)

Attending: Charles Reppke, Head of Governance and Law
Melissa Stewart, Area Governance Officer
Marri Malloy, Chair of Oban Community Council (Observer)

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Dugald Cameron.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received.

The Trustees resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 respectively of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

E1 3. REVIEW APPLICATION CRITERIA

The Trustees reviewed the current application criteria.

Decision

1. The Trustees requested that officers build into the criteria wording around allocating small scale support funding for community organisations to assist with core operating costs where extenuating circumstances could be demonstrated.
 2. To amend the wording at section 7 from “We would encourage those who benefit from the Oban Common Good Fund to acknowledge this support ...” by replacing the word “encourage” with “expect”.

(Ref: Oban Common Good Fund Criteria, submitted)

E1 4. REVIEW DISTRIBUTION POLICY

The Trustees reviewed the current Distribution Policy for the Oban Common Good Fund.

Decision

The Trustees agreed to:

1. Raise the single grant approval limit from £5000 to £6000 and clarify that unanimous approval is required by the members present at the meeting.
2. Continue consideration of whether remote participation should be permitted at future meetings of the OCGF.
3. Request that officers amend the policy to clarify that the material amount referred to within paragraph 7 of the policy refers to the single grant approval limit contained at paragraph 6 of the policy.
4. Amend paragraph 10 to read that the Trustees particularly welcome applications of up to £1000 to smaller groups.
5. Amend paragraph 11 to reflect that on good cause being shown that the Trustees may agree to extend the period during which the grant may be drawn down.
6. Alter the wording at paragraph 12(iii) from 'large scale" to "material".
7. Alter section 13 to reflect Live Argyll now have the management responsibility for leisure facilities.
8. Request that officers check with the Head of Strategic Finance whether paragraph 14 is necessary and to delegate authority to the Area Governance Officer, in consultation with the Chair, for this to be removed or amended on the basis of the advice received.

(Ref: Oban Common Good Fund Distribution Policy, submitted)

E1 5. REVIEW FORMAT OF FINANCIAL QUARTER REPORTING

Following on from a previous decision to simplify the format of the financial reporting received, the Area Governance Officer tabled a suggested format for consideration by the Trustees.

Decision

The Trustees agreed that the Area Governance Officer should liaise with the Oban Common Good Fund Accountant regarding providing 2 versions of the report, the existing format and a simplified version, for consideration by them at future meetings.

E1 6. PROMOTIONAL MATERIALS

The Trustees agreed to continue discussion of purchase of promotional materials to a future meeting.

E1 7. CAMANACHD ASSOCIATION

Having continued this application from a previous meeting the Trustees considered the extenuating circumstances outlined in respect of an application from the Camanachd Association.

Motion

To make an award of £4300 to the Camanachd Association.

Moved by Councillor Robertson, seconded by Councillor Lynch.

Amendment

To make an award of £3300 to the Camanachd Association.

Moved by Councillor Sir Jamie McGrigor, seconded by Councillor Green.

Decision

With an equality of votes (2 for the Motion and 2 for the amendment) the Chair gave her casting vote to the Motion and it was agreed to make an award of £4300, subject to a condition that the Oban Common Good Fund Logo be included on clothing and equipment.